Awake Overnight Advocate

**Alternative House – Lowell, MA**

**Job Description**

Alternative House is looking for a responsible, compassionate and caring person to help individuals and families living in a residential setting. This is a great opportunity to get hands-on experience in the social services field. Sunday shifts.

* Advocates are responsible for being alert and a constant presence throughout the overnight.

All staff of our agency are expected to provide a nurturing environment and support to all families that we serve.

* Provide direct services to clients and their children including crisis intervention, safety planning, counseling, advocacy, parenting support, information, and referrals.
* Help maintain a support living environment and encourage guest’s participation in programming.
* Display and support nurturing, healthy relationships.
* Maintain office space.
* Complete house security checks as assigned on your shift.
* Assist with transitioning guests into program.
* Maintain client files, agency files, statistics, forms, and other record keeping as required.
* Other duties as assigned.
* Attendance to all staff meetings and trainings is required

**Qualifications**:

* Experience working with this population and knowledge of the community preferred
* Excellent oral and written communication skills
* Bilingual skills preferred but not required

Job Type: Part-time